Ginger Ellingson

From:	Ginger Ellingson
Sent:	Friday, January 3, 2020 11:46 AM
То:	Bess McKinney
Cc:	Ed Castro
Subject:	RE: Eastside Prep MLK Day 2020 - Jan. 14th Details

Thanks Bess. Happy New Year.

The Choir room will work well, and we can configure any additional set up needs ourselves.

For Workshop #3, yes I think it would be helpful to have prep time for the end of the day performance.

For the day of, what is the configuration for the stage? Will the platforms be set up? What will be on them? I'm wondering for two reasons. 1) it will help us know what we need to do to make the final performance work. And 2) because Ed and I have been teaching Stevie Wonder's Happy Birthday (written for MLK) in our classes, and I'm wondering what the possibility is of inviting those students to join us in the final performance.

Ideally, it would be amazing to have the full music concert set up, but this is also really labor intensive and might not be possible if you're going to use that space for other purposes during the final gathering of the day. (Ed, what do you think? Do you want the full set up?) Although, maybe it could work because the stage space I'm talking about is usually not used at all during assemblies, as it is behind the screen.

Thank you,

Ginger

From: Bess McKinney <bmckinney@eastsideprep.org>
Sent: Thursday, January 2, 2020 4:27 PM
To: Bess McKinney <bmckinney@eastsideprep.org>
Cc: Ed Castro <ecastro@eastsideprep.org>; Ginger Ellingson <gellingson@eastsideprep.org>
Subject: RE: Eastside Prep MLK Day 2020 - Jan. 14th Details

Oops! See attached for the students assigned to your workshop (this is actually the master for all workshop 1 assignments, but your workshop is in there).



Bess McKinney <u>Pronouns</u>: she/her/hers Equity and Inclusion and Compassionate Leadership Coordinator Upper School Social Sciences Teacher 10613 NE 38th Place Kirkland, WA 98033 (425) 822-5668 ext. 423 www.eastsideprep.org

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To: Bess McKinney <<u>bmckinney@eastsideprep.org</u>>
 Cc: Ed Castro <<u>ecastro@eastsideprep.org</u>>; Ginger Ellingson <<u>gellingson@eastsideprep.org</u>>
 Subject: Eastside Prep MLK Day 2020 - Jan. 14th Details

Dear Ed and Ginger, Happy new year!

First, thank you so much again, for agreeing to create and facilitate workshops for our first (and hopefully annual) MLK Day celebration on January 14.

I wanted to confirm the following with you both:

- 1. The schedule for the day and your workshop schedule.
- 2. Your needs for the workshop.

Please see below for those details. And, of course, please email or track me down this coming week if you have any additional questions or concerns.

All the best, Bess

- The schedule for the day is attached. We have you scheduled for US Workshop Session 1 (9:45 10:40) and 2 (10:55 11:50). There are 18 students signed up for session 1 (3-7th, 2-8th, 4-9th, 7-10th, 1-11th, 1-12th). In session 2, there are 14 students signed up for your session (2-7th, 5-8th, 4-10th, 1-11th, 2-12th). Please see attached for the list of students who have signed up for your workshops.
- Right now I have you all scheduled to be in the choir room (in part because I'm using the orchestra room for the theater of the oppressed workshops, for which we need a big, open space). Will that work for you all? Can you let me know if you need any additional or alternative set-up of the space for your workshop ASAP, please. I'm working to get details to facilities by Jan. 6th.
- 3. I'll be sending assignments for the rest of the workshops soon, so you all will see where you're assigned to be for Session 3. However, if you need additional prep time before the final assembly at the end of the day (when we hope that the students who signed up for this workshop can perform), let me know!



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